

**Bulletin on the Board of Management Meeting
held on Tuesday 26th March 2024.**

1.	Board Committees	<p>Audit & Risk Committee: The minutes of the Audit & Risk Committee meeting of 21st March were noted with the following highlighted by the Chair of the Committee:</p> <ul style="list-style-type: none"> • As part of the 2023 Internal Audit Plan, Mazars conducted a high level review of the key internal financial controls and internal control questionnaires completed by management for consideration by the Board as part of their review of the effectiveness of the system of internal control for year ended December 2023. • The Committee reviewed the C&AG Management Letter for year ended 2022. One high, one medium and two low findings were reported. • The Committee completed the Audit & Risk Committee Effectiveness Checklist 2023 as set out in the Code of Practice. <p>Governance Committee: The minutes of the Governance Committee meeting of 13th March were noted with the following highlighted by the Chair of the Committee:</p> <ul style="list-style-type: none"> • The Board away day in January was reviewed. Another away is planned for September. • The Committee workplan is progressing. • External Board Evaluation is planned for Q3 2024. Tender process to appoint a facilitator is in progress • The Governance Committee Annual Report to the Board for year ended 31st December 2023 was noted. <p>Young People Committee: The minutes of the Young People Committee meeting of 29th February 2024 were noted with the following highlighted by the Chair of the Committee: The Committee met with four young people and the following was discussed:</p> <ul style="list-style-type: none"> • School • IRPs • Phones • Forklift Training
2.	Director's Report	Director, Damien Hernon, presented his report to the Board, in his report he highlighted:

		<p>HIQA: HIQA Inspection report was published on February 21st and received a low level of media coverage and there were no further queries on it. The coverage referenced the non-compliant areas and also the fact that Oberstown provides good quality, child centred care.</p> <p>Safety Intervention: The Director met with the Safety Intervention Training Instructor Group, which now consists of up to fourteen staff who are responsible for the delivery of training, practical drills and review of physical interventions on campus. This initiative speaks to the sustainable delivery and implementation of training into real life situations, embedding a safety intervention culture across campus.</p>
3.	Young People Matters	<p>Deputy Director for CEHOP, Michelle Griffin, spoke to this item. In her presentation MG highlighted the following:</p> <p>Occupancy: Overall February was a busy month on the campus with a population of 39 young people. There were 6 new admissions and 4 re-admissions in February. There were no bed refusals during February. Numbers have been steadily increasing in the month of February.</p> <p>Restrictive Practice: There were 46 Single Separations involving 21 young people in February which is a decrease of 49 separations on the previous month</p> <p>Walk in My Shoes Workshop: The first session took place on 22nd February. The young people as experts in their own lives delivered a fantastic workshop supported by a project team of staff. There was a wide and diverse range of staff in attendance and the feedback was both positive and powerful.</p>
4.	People Matters	<p>The People Matters Report was taken as read with the following highlighted by the Director (DH):</p> <ul style="list-style-type: none"> • Recruitment for SCWs is ongoing. • Internal appointments to Central Security (2) and Site Manager (2) positions. • Staffing levels were reviewed • Sick leave is at 6%
5.	Finance	<p>The Finance Officer presented the, previously circulated, draft Financial Statements for the year ended 31st December 2023. The Chair of the Audit & Risk Committee advised that the draft Financial Statements had been reviewed by the Audit & Risk Committee at their meeting on 21st March 2023 and recommended to the Board. The Board approved them for submission to the C&AG.</p>

<p>6.</p>	<p>Executive Presentation</p>	<p>John Smith delivered a presentation on the Hear I am Podcast Project. He described this a powerful medium for self-expression for the young people, made possible by Creative Youth Nurture fund. Training is in progress and the project will be delivered on eighteen months.</p> <p>He also briefed the Board on the Oberstown Wellbeing Mind-set Retreat Week 25th -29th March 2024. The Board welcomed this programme and look forward to receiving feedback on the young people’s experience.</p> <p>The Board thanked John Smith for his great work and dedication to the young people.</p>
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Koulla Yiasouma
Chairperson