

Bulletin on the Board of Management Meeting held on Tuesday 19th December 2023

1.	Board Committees	<p>Audit & Risk Committee: The Audit & Risk Committee met on 19th December prior to the Board meeting. The Committee reviewed the Financial Statements for the Year ended 31st December 2023 and made a recommendation to the Board for approval.</p> <p>Research Advisory Group: The Chair of the Research Advisory Group provided an updated on the meeting of the group held on 15th December 2023.</p>
2.	Financial Reporting	<p>Financial Statements: The Finance Officer attended the meeting and presented the final version of the Financial Statements for the Year Ended 31st December 2022.</p> <p>The Board approved the Financial Statements for the year ended 31st December 2022, subject to final clearance by the C&AG which was subsequently received.</p> <p>The Board thanked the Finance Officer and her team for their work on the Financial Statements.</p> <p>Budget Allocation 2024: The Board reviewed and approved the Budget Allocation for 2024.</p>
3.	Director's Report	<p>Director, Damien Hernon, presented his report to the Board, in his report he highlighted:</p> <p>ISO 45003: 2021 Managing psychological Health and Safety at Work: Stage 2 assessment has concluded, this included a physical site tour of the Campus by the British Standards Institute (BSI) and Oberstown has been recommended for certification. The recommendations will now undergo an internal process with BSI and the outcome in full will be advised by the end of January 2024.</p> <p>This is a very positive recommendation and a very strong indicator of improvements implemented in the management of psychosocial risks on campus.</p> <p>Update: A stakeholder visit from the Irish Penal reform Trust (IPRT) took place on 2nd November. It was a very informative visit, with good dialogue on initiatives, programmes and 18-24 year olds.</p> <p>On 6th November the Director and Deputy Director met with the Assistant Governor of Wheatfield regarding our transition programme and future workshop initiatives.</p>

		<p>On 6th November the Director and Deputy Director met with the Assistant Governor of Wheatfield regarding Oberstown’s transition programme and future workshop initiatives.</p> <p>The Director attended the DJE Open Policy Forum on Diversion for 18-24 year olds, which formed part of a series of stakeholder events regarding the potential development of a diversion programme for 18-24 year olds. This was a significant event and allows Oberstown be at the forefront of the discussions and this part of the Youth Justice Strategy given the level of expertise that exists on the campus.</p>
<p>4.</p>	<p>Young People Matters</p>	<p>Deputy Director, Michelle Griffin, spoke to this item In her presentation MG highlighted the following:</p> <p>Occupancy: Overall November was a busy month on the campus with a population of 45 young people. There were no bed refusals during November.</p> <p>Single Separation: There were 115 Single Separations involving 34 young people in November which is an increase of 11 separations on the previous month. The Board received an update on the reasons behind these figures.</p> <p>ACTS: The Deputy Director provided an update on the work of the ACTS team in November 2023</p> <p>Participation: The Board received an overview of the young people’s participation and advocacy on the campus during November.</p> <p>Designated Liaison Person (DLP) for Child Protection The Board noted the DLPs update on activity in child protection in November. This report will be brought as part of the Young People Matters Report going forward.</p> <p>Young People Committee: The minutes of the Young People Committee Meeting of 28th November, previously circulated, were noted by the Board. The Chair of the Committee highlighted the following:</p> <ul style="list-style-type: none"> • The Committee requested further information on Individual Recovery Programmes to provide clarity and the Director advised that a review of the IRP procedure was in progress. • The Terms of Reference for the Committee will be reviewed as part of the Board of Management away day in January 2024. <p>Updates were provided on Programmes and Activities and the work of the Chaplain on Campus.</p>

5.	People Matters	<p>The CPO presented the staffing report, previously circulated and the following was discussed:</p> <p>Industrial Relations: The CPO updated the Board on the recent meeting with Forsa.</p> <p>Recruitment: Two new starters – one RSCW and one Youth Worker. One leaver – RSCW.</p> <p>Planning for 2024: The CPO updated the Board on work planned for 2024:</p> <ul style="list-style-type: none"> • Training Plan • Equality, Respect and Dignity Policy • Talent Management Framework <p>Supervision Policy: The Board of Management approved the Supervision Policy.</p>
----	-----------------------	---

Koulla Yiasouma
Chairperson