

Bulletin on the Board of Management Meeting held on Thursday 25th May 2023

1.	Board Membership	<p>The Chair welcomed Koulla Yiasouma, Chair Designate, to the meeting.</p> <p>As this was her final Board meeting as Chair, UK reflected on her eleven years on the Board of Oberstown, almost eight as Chair. She paid tribute to Board members, past and present, to Director DH and former Director Pat Bergin, and all the staff and management for their exceptional dedication and hard work.</p> <p>The Board made a presentation to Professor Kilkelly and thanked her for her vision, expertise, dedication and exceptional contribution to Oberstown over the past eleven years and wished her well in her new role in the University.</p>
2.	Director's Report	<p>The Director presented his report to the Board, outlining April 2023 activities including:</p> <ul style="list-style-type: none"> • Occupancy: has been trending upwards and the Campus has operated at full capacity on a number of occasions throughout April and May. The Board discussed the challenges and possible solutions around increased occupancy identifying the need for the Board to consider short, medium and long-term measures as a priority. • PPMs: The Director presented a spotlight report on placement planning for young people in Oberstown, setting out structures and timelines for this. • The Campus had been a nominated finalist at the Enterprise Risk Network Recognition Awards for 2023 within the Education and Development category with specific regard to Eazysafe (our online learning platform), Critical Incident Management Training and ISO45001
3.	Young People Matters	<p>The Board welcomed the report from Michelle Griffin, Deputy Director for CEHOP, which updated the Board on issues which relate to young people:</p> <ul style="list-style-type: none"> • April saw a population of 53 young people on Campus. Full capacity was reached on 14th April through to 28th April. There were 6 new admissions and 3 re-admissions. <p>The incidence of single separation dropped by 47% to 69 separations. The use of physical intervention was highlighted and greater information as to its use sought for future meetings.</p> <ul style="list-style-type: none"> • The Board was updated on the delivery of programmes and the uptake by young people, this included Bloom, the coffee van project, Horticultural Programme and Summer School Activities Programme. • The Board noted the minutes of the Young People Committee meeting of 27th April 2023 and highlighted the need to respond more directly to the issues being consistently raised by the young people.

4.	Advocacy	<p>Advocacy Officer, Gráinne Smyth, provided an outline of advocacy and complaint activity for the young people on campus for the month of April 2023.</p> <ul style="list-style-type: none"> • Twenty-six advocacy issues were raised in April. • No complaints were raised in April. • A Food Conference will be held with input from all interested stakeholders across the campus, including the young people, to enable a collaborative, problem solving approach to addressing their food concerns, raised consistently with the Board's Young People Committee. The Board strongly welcomed this approach. • The Campus Council is working well. Following a meeting with the Mosaic Project where the young people explained the purpose and process of the Council, young people will now do this part of staff induction <p>The Chair paid tribute to the Advocacy Officer for her continued work, initiative and leadership in this important area.</p>
5.	People Matters	<p>The staffing report, previously circulated, was noted, with the following highlighted by the interim CPO:</p> <ul style="list-style-type: none"> • April's absence figures were slightly up on March overall. • The two staff engagement groups presented key recommendations back to the senior management team. • A working group is being established to advance requirements relating to CORU registration.
6.	Sustainability	<p>The Board noted the minutes of the Sustainability Committee meeting of 17th May, with the following highlighted by the Chair (BA).</p> <ul style="list-style-type: none"> • The Committee considered the Climate Action Plan for 2023 and will look at the plan for 2024 in Q4 2023. • SEAI Reporting: the Board considered a report showing energy targets for 2030 and Oberstown's good progress towards these targets. The Board will receive these reports regularly to provide assurances on progress.
7.	Governance	<p>The Board noted the minutes of the Governance Committee meeting of 8th May 2023 with the following updates from the Chair of the Committee.</p> <p>Staff Election: the Board were updated on the process and outcome of the staff election. The results of the election have now been sent to the Department for the consideration of the Minister.</p>
8.	Annual Business Plan	<p>The Board approved the Annual Business Plan 2023 that sets out actions linked to the five strategic goals.</p>

Professor Ursula Kilkelly
 Chairperson