

Bulletin on the Board of Management Meeting held on Friday 24th March 2023

Ref	Subject	Summary
1.	Director's Report	<p>The Director presented his March report to the Board, outlining February 2023 activities including:</p> <ul style="list-style-type: none"> • The number of young people through the campus remained consistent at 45 during February. • A communication issued to the campus recently advising of the progress made regarding the business case for early retirement • The HIQA Report 2022 was published on 14th March 2023. The Senior Team have developed a plan for the implementation of recommendations with the oversight of the Governance Committee.
2.	Young People Matters	<p>The Board noted the report from Michelle Griffin, Deputy Director for CEHOP, which updated the Board on issues which relate to young people:</p> <ul style="list-style-type: none"> • There were 77 Single Separations involving 18 young people in February which is an increase of 29 separations on the previous month (62%). • A detailed description of the ACTS service on Campus was provided. • A comprehensive review of programmes and activities was provided. • The Chaplaincy service continues to grow from strength to strength with initiatives such as 'toast on Thursdays' and 'Chapel 101'
3.	People Matters	<p>The Board noted the HR report, previously circulated, including:</p> <ul style="list-style-type: none"> • During February there continued to be a decrease in sick leave absenteeism. • An update was provided on training on Campus in February. • An update was provided on Employee Relations and Industrial Relations.
4.	Governance	<p>The Board noted the minutes of the Governance Committee of 3rd March 2023, the Board considered and approved the following:</p> <ul style="list-style-type: none"> • Governance Committee Workplan 2023 • Code of Practice Compliance Checklist 2022 • Staff Nominee Process • Board Self-Evaluation Questionnaire
5.	Finance	<p>The Finance Officer presented the, previously circulated, draft Financial Statements for the year ended 31st December 2022. The Chair of the Audit & Risk Committee advised that the draft Financial Statements had been reviewed by the Audit & Risk Committee at their meeting on 16th March 2023 and recommended to the Board. The Board approved them for submission to the C&AG.</p>

6.	Sustainability	<p>In line with the requirement for public sector bodies within the Climate Action Plan 2021, Oberstown has developed a Draft Climate Action Roadmap. The plan is informed by a gap-to-target analysis and is a multiyear energy action plan to deliver on 2030 energy efficiency and decarbonisation targets and will be scaled to maintain steady progress to 2030.</p> <p>The Board approved the Climate Action Plan.</p>
7.	Incident Management Training	<p>Pat Leahy and Daniel Flavin of One Team Risk Management delivered a presentation to the Board on a series of workshops and a Pilot Programme developed to provide Incident Management Training to Oberstown staff.</p> <p>They described:</p> <ul style="list-style-type: none"> • The decision making model • Golden hour tasks • Outcomes of training – informal feedback suggest the training is making a difference on the ground. <p>They commended the approach of the Oberstown Management Team and their commitment to training and change.</p> <p>The Chair thanked Pat Leahy and Daniel Flavin for their presentation and their work in developing the training programme.</p>
8.	Board Membership.	<p>A new Tusla nominee, William O'Rourke, has been appointed to the Board.</p>
9.	Board Committees	<ul style="list-style-type: none"> • The Board noted the minutes of the Audit & Risk Committee meeting of 16th March.

Professor Ursula Kilkelly
 Chairperson