

## **Bulletin on the Board of Management Meeting held on 31<sup>st</sup> March 2020**

The following is a summary of the Board of Management of Oberstown Children Detention Campus meeting that took place on Tuesday 31<sup>st</sup> March 2020.

Ref	Subject	Summary
1.	Introduction	Due to the current situation with Covid-19, the Board meeting took place via conference call.
2.	Board Committees	<p><b>Governance Committee</b> The Board noted the good progress being made by the Governance Committee on a range of issues including finalising the register of interests.</p> <p><b>Audit &amp; Risk Committee</b> The Audit &amp; Risk Committee presented the Board with the draft Financial Statements and Statement of Internal Control for the year ended 31st December 2019. These were considered and then approved by the Board. The Board welcomed the Audit and Risk Committee Assurance Report. This document aims to support the Board's process of reviewing the effectiveness of the systems of internal control established by management for finance, operations, compliance and risk management. The Board thanked the Committee and the Oberstown finance team for the significant work undertaken under significant time pressure.</p>
3.	Covid 19	<p>The Director updated the Board on the various measures undertaken to protect the Campus from the risks associated with the COVID 19 pandemic. He confirmed to the Board that, as of 31st March 2020, the Campus was COVID 19 free. These measures included reducing the number of young people on Campus, adapting rosters and work arrangements and undertaking temporary recruitment of staff. The young people's routines remain in place as far as possible and work is underway with the campus school to ensure education continues. Although visits have been restricted on foot of Government direction, they continue to take place via various conferencing platforms.</p> <p>The Board extended appreciation to the Director and staff for their extraordinary work and their commitment to providing quality care to young people under challenging and stressful conditions.</p>
4	Restrictive Practices	Overall, the consistent and low levels of restrictive practices were welcomed by the Board. It was noted that vigilance was required to ensure that these low levels are maintained during the current crisis.
5.	Facilities Management.	The Annual Review of Facilities Management 2019 was circulated to the Board and presented by Jacek Zgardzinski, Facilities Manager, who set out the main priorities and challenges in this area.
6.	Staffing	The Board was advised that recruitment for a Communications Officer and a Board Secretary (Patricia Martin was successful) had been complete.

**Professor Ursula Kilkelly**  
Chairperson

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