

### **Update on the Board of Management Meeting held on 18<sup>th</sup> January 2018**

The following is an update on the Board of Management of Oberstown Children Detention Campus, meeting which took place on Thursday, 18<sup>th</sup> January 2018.

| <b>Ref</b> | <b>Subject</b>                     | <b>Summary</b>  |
|------------|------------------------------------|---|
| 1          | Documentary on Oberstown           | The Board considered a proposal from film makers to make a documentary on Oberstown. The Board welcomed the idea in principle as an important way to showcase the great work on Campus, but suggested that more work should be done on various aspects of the proposal. This will be done and the matter further considered by the Board in consultation with the Department. |
| 2          | Case Management System             | The Board received a presentation on the new Case Management System designed for Oberstown. This was warmly welcomed as a means to professionalise record keeping and monitoring in Oberstown and the work involved was acknowledged. It is anticipated that the system will be launched within the coming months.  |
| 3          | Sub-Committees                     | Work progressed from the Finance, Audit and Risk Sub-Committee and the Governance sub-Committee including details on an Oversight agreement between the Department and Oberstown. The Board noted its decision to have an ad-hoc rather than a standing HR Sub-committee given that the executive HR function now takes responsibility for day to day HR matters on Campus.   |
| 4          | POCC Group                         | The Board confirmed that all policies are to be approved by the Board which will also provide oversight over procedures in key areas. A schedule of existing policies and procedures, with review dates, will be provided to the next meeting of the Board. A proposal to improve the effectiveness of the POCC Group will also be presented at the next meeting.             |
| 5          | Safeguarding                       | An organisational statement and safeguarding policy are being compiled to reflect legislative changes which came into effect in January 2018.   |
| 6          | HIQA Inspection 2017 Status Report | A verbal update on implementation of the HIQA Action Plan was provided by the Director. In order to enhance oversight, the Campus is examining the introduction of an auditing or monitoring process.   |
| 7          | Single Separation                  | Records on single separation were closely examined and discussed. The Board considers it a priority that reductions take place in the duration for which young people are placed in single separation.  |
| 8          | Key Performance Indicators         | The Campus is developing an information plan to ensure that the Board is provided with all necessary and essential information to enable it to monitor implementation of the Campus Strategic Plan.   |

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| 9  | Review<br>Implementation<br>Group Final<br>Report | The Chair advised the Board that the final report of the RIG was issued to the Minister for Children and Youth Affairs in December 2017, on schedule. All members of the Group were thanked for their contributions. |
| 10 | Communication<br>and<br>Engagement                | Representatives from Drury PN, Oberstown's communications partner joined the Board to present on the progress achieved in 2017 and the continuing strategy for 2018 under the Strategic Plan.                        |

**Professor Ursula Kilkelly**  
**Chairperson**